



Our Mission

The mission of First Pass Driving School is to provide a traffic safety education program to beginning drivers of all ages.

Student Policies

These policies are designed to help students and their parents/guardians understand their responsibilities and the responsibilities of First Pass Driving School.

Classroom Phase

1. Students are expected to attend all classroom sessions. Washington State requires 30hrs of class room and 6hrs of driving. The new student would not allow to enroll in a driver education course after the first three classes have been completed, and no student will allow to attend a driver training education before the age of fifteen years.
2. If for unexpected reason a student misses a class, that class will have to be made up before the student graduates from the class. If the student misses three or more classes, they will automatically be dropped from the course.
3. Classroom and behind the wheel Instruction course must not be scheduled for not less than thirty days, and maximum time to complete the course is fifteen contiguous weeks in length. If a student takes longer than will have to retake the course and repay the full tuition to restart the session. **INIT:** _____
4. In order to obtain a license before 18 years of age, a student must graduate a DOL approved traffic safety education course, have obtained a driver instruction permit for 6 months, and be at least 16 years of age. While driving on the IDL (Intermediate Driver License), a teen may not drive during the hours of 1:00-5:00am for the first year unless accompanied by a 25 year old. Additionally, the teen driver will not be allowed passengers under the age of 20 years—unless they are members of the immediate family, for the first 6 months. If the driver succeeds as a proven, safe driver—receives no traffic citations or violations of the IDL restrictions, and does not cause a collision—the teen will be allowed no more than 3 passengers that are under the age of 20 outside of the immediate family. Too many traffic violation can mean a suspension and, in some cases a revocation of the driver's license. **INIT:** _____
5. If student needs to withdraw from the course for unexpected reasons, the refund of their tuition will be pro-rated depending on the number of sessions attended (\$30.00 per session)
6. The passing grade is 80% for all tests in the classroom phase of instruction. If a student does not achieve an 80% pass rate on the final test, after the student has taken the test two times and failed it, there will be a charge of \$80.00 for the student to take a refresher course of outlined class information.
7. The student will be dropped from the course with no tuition refund and won't be permitted to enroll if found smoking within 400 feet of FPDS or comes to class in an intoxicated or drug induced condition or removed from class because behavior problems or cheating.
8. If a student is caught vandalizing any of the materials or the building itself, the student will be charged for the repairs and can be dropped from the course without a tuition refund.

- 9. Students are not allowed to do homework or read books other than those used by the instructor in the driver's education course.
- 10. Any instrument or device which distract the student from the instructor's presentation of the classroom material, are not allowed. Cell phones must be turned off during the classroom.
- 11. Returned checks will be charged a \$25.00 administrative fee. The course and administrative fee must then be paid in cash before the student can resume classes.
- 12. Course completion certificates will be issued to passing students after the final class session and upon completion of the driving phase. If a certificate is lost, there will be a \$25.00 certificate replacement fee.
- 13. Students are to bring notebook and pen/pencil. Parents should ensure students are on time and picked-up in a timely manner.
- 16. The issuance of a driver's license is NOT guaranteed or assured as a result of this course.

Driving Phase

- 1. All students will need a learner's permit within the first week of class. They must bring this permit to all in-car sessions or they will not be permitted to drive. Not having their permit will be treated as a no-show. No shows are charged \$25.00. Students will not be allowed to drive on any further drives until all their no-show fees are paid in full.
- 2. If a student is more than 15 minutes late for a drive, they will be charged a no-show fee.
- 3. When the student or the parent schedules a drive, they may cancel 24hrs before the scheduled appointment. Failure to do so will result in a \$25.00 no-show fee (cash only **INIT:** _____)
- 4. The student must do their first two drivers before lesson nine classroom sessions, failure to do that will automatically be dropped from the course.
- 5. All driving skills will be scored: 4-excellent, 3-satisfactory, 2-passing, 1-failed. Students receiving a skills grade of 1 or a 2 will need to practice those skills with their parents/guardian. The instructor will evaluate these skills again during the next drive.
- 6. Extra driving sessions will be provided for students that need extra instruction. The charge for an extra driving session will be \$30.00 per session.
- 7. The School will not refund any tuition monies or any part thereof when actual services have been rendered.

I agree to abide by the following conditions and guidelines. I realize that violations of these are grounds for dismissal.

Parent's Signature. _____ Print Name _____

Student's Signature. _____ print Name _____

Date _____